

OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR WOMEN PALI (REWARI)

Memo No.

Date: 01/07/2018

The following committees are constituted for the smooth functioning of college during the session 2018-2019. If there is any change in previous duty, the charge must be handed over/ taken over latest by 31-7-2018.

Sr. No.	Name of the committee	Convener/Member
1.	College Council and Reception committee	(i) Dr. Swaty (ii) Dr. Sunita (iii) Ms Neelu Kishmani (iv) Sh. Parmod Kumar
2.	R.T.I. Act	(i) Dr. Swaty (SPIO)
3.	College Bursar	Dr. Swaty
4.	Staff Secretary	Dr. Sunita
5.	Chief Proctor	Sh. Parmod Kumar
6.	Registrar/ Internal Assessment/E.V.S./ Compulsory Computer Education, Registration Return (RR/CR)	(i) Sh. Parmod Kumar Co-ordinator (ii) Ms. Anshu (Commerce) (iii) Ms. Neelu Kishnani (Arts)
7.	Lecture Shortage and Fine	(i) Dr. Swaty (Commerce) (ii) Dr. Sunita (Arts)
8.	Time Table and Workload	Arts (i) Sh. Parmod Kumar (Coordinator) (ii) Ms. Neelu Kishnani (Member) B.Sc (i) Sh. Sujana Singh (ii) Mr. Sandeep Kumar (iii) Ms. Purnelata Yadav Commerce (i) Dr. Swaty (Coordinator) (ii) Ms Anshu (Member) (iii) Mr. Ravi (Member)

9A	SC Scholarship	(i) Mr. Ravikant (Convener) (ii) Mr. Ravinder (Lib-Asst)
9.	Scholarship(Merit & OBC)	(i) Sh. Parmod Kumar (Convener) (ii) Mr. Ashwani Kumar
10.	Building & Property	(i) Ms. Anshu (Plastic) (ii) Mr. Ravi Kant (Wooden) (iii) Sh. Sujan Singh(Metal & Steel)
11.	Cultural Committee	(i) Dr. Sunita (Coordinator) (ii) Dr. Swaty (Member) (iii) Ms. Neelu Kishnani (Member) (iv) Sh. Parmod Kumar (Member) (v) Ms. Anshu (Member) (vi) Sh. Sujan Singh (vii) Dr. Shivani (viii) Ms. Ritu Rani (ix) Ms. Vinita (x) Dr. Premkanta Yadav (xi) Sh. Hawa Singh
12.	Electricity/ water/ Health//Telephone	(i) Ms. Anshu(Telephone) (ii) Mr. Lokesh(Electricity) (iii) Mr. Jitender(Electricity) (iv) Mr. Satyender(Water)
13.	Printing (All types), Publicity/ Invitation Committee	(i) Dr. Sunita (ii) Mr. Ashwani Kumar (iii) Ms. Anshu (iv) Ms. Ritu Rani (v) Sh. Hawa Singh
14.	Light, Music, seating arrangement & Shamiana, Photography committee	(i) Ms. Neelu Kishnani (ii) Sh. Parmod Kumar (iii) Sh. Sujan Singh(Light) (iv) Mr. Ravi Kant (v) Mr. Ashok Kumar
15.	Career Guidance, Personality Development & Placement Cell	(i) Dr. Sunita (ii) Sh. Parmod Kumar (iii) Ms. Neelu Kishnani (iv) Mr. Lokesh
16. (A)	Campus Beautification Committee & Cleanliness	(i) Dr. Sunita (ii) Mr. Neelu Kishnani (iii) Dr. Shivani (iv) Mr. Jitender (v) Mr. Satyender (vi) Mr. Ashok Kumar (vii) Smt. Ramrati
17.	Discipline Committee	(i) Dr. Swaty (ii) Dr. Sunita (iii) Ms. Neelu Kishnani (iv) Sh. Hawa Singh

16 (B) 'Tatpar Saathi' - group leaders

		(iv) Sh. Parmod Kumar <i>Parmod</i> (v) Ms. Anshu <i>Anshu</i> (vi) Mr. Ravi Kant <i>Ravi Kant</i> (vii) <i>Dr. Reemata Yadav</i>
18.	Educational Tour Committee <i>Dr. Sunita</i>	(i) Dr. Sunita <i>Sunita</i> (ii) Ms Neelu Kishnani <i>Neelu</i> (iii) Sh. Parmod Kumar <i>Parmod</i> (iv) Sh. Ashwani Kumar <i>Ashwani</i> (v)
19.	Bus Pass	(i) Sh. Parmod Kumar <i>Parmod</i> (ii) Mr. Ashwani kumar <i>Ashwani</i>
20.	Red Cross/ Fee Concession/ SAF/ Blood Donation Camp	(i) Ms Neelu Kishnani <i>Neelu</i> (ii) Sh. Parmod Kumar <i>Parmod</i> (iii) Ms. Anshu <i>Anshu</i> (iv) Dr. Shivani <i>Shivani</i> (v) <i>Dr. Reemata Yadav</i>
21.	Students Grievance Cell & Anti Ragging Cell / <i>Anti Sexual Harassment Committee</i>	(i) Dr. Swaty <i>Swaty</i> (ii) Dr. Sunita <i>Sunita</i> (iii) Ms Neelu Kishnani <i>Neelu</i> (iv) Sh. Parmod Kumar <i>Parmod</i> (v) Ms. Anshu <i>Anshu</i> (vi) Mr. Ravi Kant <i>Ravi Kant</i> (vii) Sh. Sujan Singh <i>Sujan</i> (viii) <i>Dr. Reemata Yadav</i>
22.	Earn While You Learn	(i) Ms. Neelu Kishnani (Coordinator) <i>Neelu</i> (ii) Dr. Swaty <i>Swaty</i> (iii) Sh. Parmod Kumar <i>Parmod</i> (iv) Sh. Sujan Singh <i>Sujan</i>
23.	Library Committee	(i) Ms Neelu Kishnani (Coordinator) <i>Neelu</i> (ii) Dr. Swaty (Commerce) <i>Swaty</i> (iii) Dr. Sunita (Arts) ; <i>Sunita</i>
24.	Women Cell/ Women Studies & Dev. Cell	(i) Ms. Neelu Kishnani <i>Neelu</i> (ii) Dr. Sunita <i>Sunita</i> (iii) Ms. Anshu <i>Anshu</i> (iv) <i>Dr. Reemata Yadav</i>
25.	Court Cases & Legal Literacy Cell	(i) Dr. Swaty <i>Swaty</i> (ii) Sh. Parmod Kumar <i>Parmod</i> (iii) Sh. Sujan Singh <i>Sujan</i> (iv) Mr. Ravi Kant <i>Ravi Kant</i>
26.	Refreshment Committee	(i) Ms. Neelu Kishnani <i>Neelu</i> (ii) Sh. Parmod Kumar <i>Parmod</i> (iii) Ms. Anshu <i>Anshu</i> (iv) Dr. Shivani <i>Shivani</i>

27.	Red Ribbon, Road Safety, Distt. Level Meeting	(i) Mr. Ravi Kant (ii) Ms. Ritu Rani (iii) Mr. Sujan Singh (iv) Ms. Anshu (v) Dr. Shivani (vi) Mr. Sandeep Kumar (vii) Dr. Premalata Yadav	Ravi Kant Ritu Sujan Singh Anshu Shivani Sandeep Kumar Premalata Yadav
28.	Incharge Extension Lecturer Faculty	(i) Dr. Swaty (Commerce) (ii) Dr. Sunita (Arts)	Swaty Sunita
29.	Sport Board	Principal (Chairman) Sh. Parmod Kumar (Secretary) (i) Dr. Swaty (Member) (ii) Dr. Sunita (Member) (iii) Ms Neelu Kishnani (Member) (iv) Ms. Anshu (Member) (v) Mr. Ravi Kant (Member) (vi) Dr. Shivani (vii) Ms. Ritu Rani (viii) Ms. Vinita (ix) Mr. Sandeep Kumar (x) Dr. Premalata Yadav	Parmod Kumar Swaty Sunita Neelu Kishnani Anshu Ravi Kant Shivani Ritu Vinita Sandeep Kumar Premalata Yadav
30.	Purchase Committee	(i) Dr. Sunita (ii) Ms. Neelu Kishnani (iii) Sh. Parmod Kumar	Sunita Neelu Kishnani Parmod Kumar
31.	UGC/NAAC	(i) Dr. Sunita (ii) Sh. Parmod Kumar	Sunita Parmod Kumar
32.	Staff Grievance Committee (Teaching & Non-Teaching)	(i) Dr. Sunita (ii) Ms. Neelu Kishnani (iii) Sh. Parmod Kumar	Sunita Neelu Kishnani Parmod Kumar
33.	/NEP/RUSA /IQAC Committee	(i) Dr. Swaty (ii) Dr. Sunita (iii) Ms Neelu Kishnani (iv) Sh. Parmod Kumar	Swaty Sunita Neelu Kishnani Parmod Kumar
34.	Media Coverage	(i) Dr. Sunita (ii) Sh. Parmod Kumar (iii) Mr. Ashwani Kumar	Sunita Parmod Kumar Ashwani Kumar
35.	Biometric Attendance System (BAS)	(i) Sh. Parmod Kumar (Nodal Officer) (ii) Mr. Ravi Kant (Member)	Parmod Kumar Ravi Kant
36.	NSS	(i) Dr. Sunita (Incharge) (ii) Ms. Neelu Kishnani	Sunita Neelu Kishnani

(x) Sh. Hanza Singh

Handwritten initials

		(iii) Mr. Ashwani Kumar <i>Ashwani</i> (iv) Smt. Sunita <i>सुनिता</i>
37.	Computer Deptt. & Laboratory	(i) Dr. Swaty (Incharge) <i>Swaty</i> (ii) Ms. Anshu (Member) <i>Anshu</i> (iii) Ms. Ritu Rani (Member) <i>Ritu</i> <i>Chief</i> (iv) Ms. Pooja (Computer Instructor) <i>Pooja</i> (v) Mr. Ashwani Kumar (Computer LA) <i>Ashwani</i>
38.	Function Report Writting (Photo/ Documents)	(i) Ms. Anshu <i>Anshu</i> (ii) Sh. Sujan Singh <i>Sujan</i> (iii) Ms. Ritu Rani <i>Ritu</i>
39.	Dean Students welfare	(i) Dr. Sunita <i>Sunita</i> (ii) Dr. Swaty <i>Swaty</i> (iii) Ms. Neelu Kishnani <i>Neelu</i> (iv) Sh. Parmod Kumar <i>Parmod</i>
40.	Stage Conduct Committee	(i) Dr. Sunita <i>Sunita</i> (ii) Dr. Swaty <i>Swaty</i> (iii) Sh. Sujan Singh <i>Sujan</i>
41.	Achievers Committee	(i) Dr. Sunita <i>Sunita</i> (ii) Ms. Neelu Kishnani <i>Neelu</i> (iii) Sh. Parmod Kumar <i>Parmod</i>
42.	Transport Committee	(i) Sh. Parmod Kumar <i>Parmod</i> (ii) Sh. Sujan Singh <i>Sujan</i> (iii) Mr. Ashwani Kumar <i>Ashwani</i>

Sunita
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GOVT. COLLEGE FOR WOMEN, PALI (REWARI)
GCW, Pali (Rewari)