Lesson plan (2021-22)

Name Mrs. Seema Rani Assistant Prof. of: - Commerce

Class B.Com-VI SEM Subject:- Auditing

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| **Week** | **Dates** | **Topics to be Covered** |
| 1 | March21-March 26 | **Auditing**Meaning, Origin and Development,ElementsNesessity of auditing, Book Keeping, Accounting, Auditing and Investigation and difference among all these, Accounting as necessity, Audit as a Luxury, scope of audit, Basic concepts of Auditing, Auditing Principles, relationship b/w Principles, procedure and techniques, Qualities of an Auditor |
| 2 | 28 March-2 April | **Objects, Importance and Limitation of Auditing**Objects of Auditing, Difference between Error and Fraud, Auditor’s Responsibility with regards to undetected frauds and Errors, limitation of Audit. |
| 3 | 4 April – 9 April | **Type of Audit**Different type of Audit and difference among them |
| 4 | 11 April -16 April | **Audit Process and Audit Programme**PreparationbeforeAudit,AuditProgramme,Analysis,Objectives,Types of Audit Programme, Preparation of an Audit Programme,Advantage and Disadvantage,Remedies or Elasticity in audit Programme, Audit programme,audit Programme |
| 5 | 18 April- 23 April | **Internal Control, Internal Check and Internal Audit**Meaning, object, Basic principles, forms of internal control, Internal control and Auditor , Features of elements of internal check, Objective of internal check, Features ,internal check and the auditor, Advantage and Disadvantages all types of cehcks |
| 6 | 25 April – 30 April | **Routine Checking and Vouching**Meaning, D/W Vouching and Routine Checking Object and importance of vouching, Voucher and its types, Teeming and lading system |
| 7 | 2 May - 7 May | **Verification of Assets and Liabilities**Meaning, Definition, Objects ,Importance of verification b/w verification and Valuation, duties of auditor, Verification of different type of assets and liabilities. |
| 8 | 9 May - 14 May | **Valuation of Assets**Meaning,definition,Objectives,Importance of Valuation types of Price, Method of valuation of different type of assets |
| 9 | 16 May -21 May | **Appointment , Power, Duties and Liabilities of an Auditor**Introduction, Sole of Proprietorship concern Appointment of auditor ,Partnership Concern, company, qualification , Remuneration,Removal,Status,rights,duties,Liabilities,Protection against Breach of duty, joint Auditor |
| 10 | 23 May – 28 May  | **Depreciation, Provisions and Reserves**Depreciation, causes of depreciation, necessity, objects and importance of depreciation, Difference b/w depreciation, obsolescence and fluctuation, ascertainment of depreciation, Type of Reserve, Indian Companies act and Reserve |
| 11 | 30 May – 4 June | **Divisible Profits and Dividends**Profit, Ascertainment of real profits, effects of wrong calculation of profit, Divisible profits, Legal Provisions regarding divisible profits, Dividends and its calculation, other related procedure |
| 12 | 6 June – 11 June | **Audit Report**Meaning, Importance of report, Contents of audit report, true and fair, Matter to be considered while preparing report, type of audit report, Audit certificate. |
| 13 | 13 June – 18 June | **Investigation**Meaning/w Auditing and Investigation, Inquiry and investigation, necessity of investigation, Essential precautions while conducting an investigation, objective of investigation, Investigation in all cases. |
| 14 | 20 June – 25 June | Assignment submission and TestRevision |
| 15 | 27 June- 2 July | Revision |
| 16 | 4 July -9 July | Revision |
| 17 | 11 July-16 July | Revision |
| 18 | 18 July- 23 July | Revision |