

### GOVT. COLLEGE FOR WOMEN, PALI(REWARI)-123102 DIST. REWARI(HARYANA)

Dated: 09.12.2022

Website: gcwpali.ac.in CONTACT NO: - 01281-231118 E-MAIL. ID:- gcwpali@gmail.com

Estd. 2014

Ref. No:-GCWP/2022/

Matrix No. 6.1.1: The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance:

The college promotes a culture of decentralization and participation in the institutional governance at different levels as is given below:

- o The college promote a culture of participative management through involvement of all the faculty members in one or the other committee or the designated cells.
- o There is a College Council which takes important decisions under the chairpersonship of the Principal.
- The IQAC is constituted as per the norms of UGC. In the meeting of IQAC the participatory management approach is practiced by involving teachers from different streams under the chairmanship of the principal who are involved in the process of decision making based on consensus on important issues related to the all-round development of the institution.
- The heads of all departments and the senior faculty members are actively involved in the decision-making process ensuring a role for each member of the departments.
- o The students are given opportunities to work in labs/depts through Earn While You Learn scheme.
- The individual teachers are also given due weightage for their opinions/views.
- The student representatives chosen from Cultural and NSS etc. are involved in maintaining discipline during college functions on campus.

Instract.

NAAC Coordinator Principal

#### **Documents:**

- a. copy of staff meetings.
- b. Copy of council meetings
- c. Copy of IQAC meetings
- d. Copy of Earn while you learn scheme letter, selection letter of students

From

The Principal Secretary to Govt. Haryana Higher Education Department, Chandigarh.

To

Director General Higher Education, Haryana, Panchkula

Memo No. DHE-17/5/2021-NPE-DHE Dated: Panchkula, the 18-08- 2021

Subject :-

S.N.E. 2021-22 (Non-recurring) Scheme for Human Resource Development of the Teacher and the Taught and the supporting Staff in the Government Colleges and the staff at the headquarter in the State of Haryana Human Resource Development of students (Earn While you Learn)

\*\*\*\*\*\*\*\*\*\*

Sanction of Governor of Haryana is hereby accorded to the issuance of administrative approval for the inclusion of the scheme cited as subject in the schedule of new expenditure for the year 2021-22 and incurring of an expenditure on Non-recurring basis at a cost of Rs. 80,97,925 (Eighty Lac Ninety Seven Thousand Nine Hundred Twenty Five Only) under Human Resource Development of the Teacher and the Taught and the supporting Staff in the Government Colleges and the staff at the headquarter in the State of Haryana Human Resource Development of Students (Earn While You Learn) for the year 2021-22 as per details given in the

scheme subject to the following conditions:-The expenditure will remain within the sanctioned budget provision and will be incurred as per prescribed norms/rules with the approval of the competent authority.

The Scheme will be included in the Annual Plan and it will be ensured that the plan ceiling is ii. not increased under any circumstances even if the cut is imposed at a later stage.

Revised sanction will be issued in case provision of the scheme is modified at any stage. Hi.

Instructions issued by F.D. vide its U.O. No 5/6-2005-5 B&C dated 11.6.2010 be complied IV. with strictly.

This amount will be drawn by concerned Principal of the Government College through the concerned treasury. The amount will be utilized as per directions of Director Higher Education, Haryana.

Revised Sanction will be issued in case provision of the scheme is modified at any stage.

### 2. The expenditure involved will be debitable under the Head :

(i) Major Head:

2202- General Education (Non-recurring)

(ii) Sub Major Head:

03- University and Higher Education

(iii) Minor Head:

105- faculty development programme

(iv) Sub Head :

92- Human Resource Development of the teacher and

the Taught and the supporting staff in the Govt, Colleges

and Head quarter.

(v) Detailed Head:

51-NA

(vi) Object Head(SOEs):

87-Honorarium (Human Resource Development of

students (Earn while you learn)).

(vii) Total Budget Provision

Rs. 300.00 Lac

(viii) Budget Provision:

Rs. 100.00 Lac (Earn While You Learn)

	A STATE OF THE PARTY OF THE PAR	GC Alewa	200gg 1500gg
40	Jind	GC Jind	2000
41	Jind	GC Julana	
42	Jind	GC Narwana	10000
43	Jind		5000
44	Jind	GC Safidon	10000
45	Jind	GCW Jind	5000
46	Kaithal	GC kaithal	5000
47	Kaithal	GCG Gulha Cheeka	2000
48	Karnal	GC Gharaunda	15000
49	Kamal	GC Kanul	5000
50	Karnal	GC Matak Majri	1000
51	Kamal	GCG Jundla	1000
52	Karnal	GCG Taraori	1000
53	Kamal	GCW Gharaunda	N. S.
54	Kamal	GCW Karnal	10000
55	Kurukshetra	GC Bherian	2000
56	Kurukshetra	GCG Palwal (Kurukshetra)	2000
57	Mahendergarh	GC Ateli	10000
58	Mahendergarh	GC Kanina	10000
59	Mahendergarh	GC Krishan Nagar	2000
60	Mahendergarh	GC Mahendergarh	10000
61	Mahendergarh	GC Nangal Chaudhary	5000
62	Mahendergarh	GC Namaul	15000
63	Mahendergarh	GC Satnali	5000
64	Mahendergarh	GCW Ateli	20000
65	Mahendergarh	GCW Nangal Choudhary	50000
66	Mahendergarh	GCW Namaul	100000
67	Mahendergarh	GCW Unhani	10000
68	Nuh	GC Nagina	50000
69	Nuh	GC Tauru	20000
70	Palwal	GC Hathin	10000
71	Palwal	GC Hodal	50000
72	Palwal	GC Palwal	50000
73	Panchkula	GC Barwala (PKL)	10000
74	Panchkula	GC Kalka	50000
75	Panchkula	GCW Sector-14 Panchkula	50000
76	Panipat	GC Panipat	50000
77	Panipal	GCW Madlauda	50000
78	Rewari	GC Bawai	50000
79	Rewari	GC Kanwali	50000
80	Rewari	GC Kharkhara	20000
81	Rewari	GC Kosli	50000
82	Rewari	GC Nahar	50000
83	Rewari	GCG Rewari	150000
84	Rewari	GCW Bawal	10000
85	Rewari	GCW Gurawara	20000
86	Rewari	GCW Pali	10000
87	Rohtak	GC Meham	100000
88	Rohtak	GCW Lakhan Majru	20000
89	Rohtak	GCW Rohtak	150000
90	Rohtak	GCW Sampla	50000
91	Rohtak	NRS GC Rohtak	150000
92	Sirsa	GC Dahwali	20000
93	Sirsa	GC Ding Mandi	10000
94	Sirsa	GC Goriwala	5000

		Total Amount	
103	Yamunanagar	GC Chhachhrauli	5810000
102	Sonipat	GCW Murthal	50000
101	Sonipat	GCW Gobana	20000
100	Sonipat	The state of the second	100000
	The state of the s	GC Bhainswal Kalan	5000
99	Sonipat	GC Barota	20000
98	Sirsa	GNC Sirsa	
97	Sirsa	GCW Sirsa	150000
96	Sirsa	GCG Rania	50000
95	Sirsa	The state of the s	10000
or I	Class	GC Mithi Sureran Ellenabad	20000

(Rs 58,10,000/- (Fifty Eight Lac Ten Thousand Only))

## Grand Total = 2287925+5810000= 8097925/- (Eighty Lac Ninety Seven Thousand Nine Hundred Twenty Five Only)

The above said amount shall be spent on pending bills incurred various activities and further various activities as mentioned in scheme.

- 4. Date by which the entire expenditure shall be completed by 31.03.2022
- Date by which the accounts should be rendered/compliance information given to the headquarter 31.03,2022
- 6. Procedure to be followed -The amount has been allocated by the O/o of Director General Higher Education, Haryana, Panchkula depending upon the number of students and will be drawn by the Principal of the concerned College, through the Treasury. Record will be maintained by the DDOs concerned. The Department will monitor the progress of scheme for effective implementation.
- The Colleges where the DD powers are allocated to Principal of a neighboring College, that incharge Principal will draw the amount.
- 8. The Officer responsible for implementing the scheme and the DDO shall strictly follow the guidelines and objective given below:-

#### Guidelines

- i. The students will be engaged for Office, Lab. Library, IT related works
- The students should be engaged by a duly constituted committee of 2 Senior Lecturer of college.
- iii. The meritorious students should be given priority over the others and thereafter principal may ensure that the priority should be given to the needy students.
- iv. The students will only be engaged when the college council certifies that there is need of engaging students due to shortage of ministerial staff.
- v. Per hour payment to the student he duly verified by the HOD of the concerned Department/ Office and certified by the committee constituted thereof.

All the Principal will strictly abide the above guidelines.

#### Objects of the Scheme

1. To providing an opportunity for earning while learning so that spirit of work culture and confidence is inculcated in the students. Concurrently enterprising students would be provided financial support, counseling and a holistic opportunity to learn and plan their careers by awarding individual grants for undertaking a certain kind of study. For this apart from the financial help, a student would be treated as an intern of the State and would be helped extensively by facilitating his/her overall development.

- The scheme envisages engaging students in small tasks in the college such as in: a. Laboratories: It will inculcate in them a sense of responsibility towards handleng 11
  - maintenance and up keep of all the equipments, storage of material and other ancillary tasks in the Inboratories. For this the preference would be given to the students from science streams so that they can perform their duties along with studies experimentations. This assistance in laboratory will be in regular college hours.
  - b. Library Library Jobs involving them in maintaining and drawing catalogues. arrangement and display of books, stock verification, tasks related to repair of damage books, issue and return of the books at the counter etc.
  - e. Assistance in the Computer room of the College, Assistance in the office work of the college and any other suitable job in the college campus.

In accordance with objects of the scheme, to inculeate the work culture & community service amongst the students, the following action plans are proposed to take care of the people and libraries of old age & orphanage hence of Haryana as under:-

#### Action Plan:

- 1. Taking Care of Old Age and Orphan Age People:- A group of volunteer students will be formed under the supervision of NSS Programme Officer who will be Nodal Officer of this scheme. The group will comprise NSS Volunteers, YRC Students, NCC Cadets and other dedicated and disciplined students. These students shall take care of minimum one person in Old Age Homes, Orphan Age Homes, Open Shelter Homes and Observation Homes, Nodal Officer will prepare the list of such old age and orphan age persons and allot each of them to every voluntary student. Each such student shall visit these Homes minimum twice a week and may interact with the allotted person telephonically for rest of the days keeping in view the COVID pandemic situation. They shall help in procuring medicines for them and also help in other important work of old age persons or orphans. Students may also be directed to study the challenges of persons living in Old age/orphan age homes and learn from their experiences.
- 2. Adoption of Libraries at Old Age and Orphan Age Homes:- Libraries are proposed to be started in some villages and all Mahagrams, blocks, sub-divisions and old age & orphanages of Haryana State. A group of volunteer students will be formed to take care of these libraries under the supervision of Youth Red Cross (YRC) Counsellor or NSS Programme Officer. The group will comprise YRC Students, NSS Volunteers and NCC Cadets, Nodal Officer will allot each assigned library to a group of 3 students who shall visit the library for two days each on rotation hasis.
- 3. Taking Care of Old Age People in Rural Area: About two third population of India is living in villages. There is a need to aware rural people about hygiene and other important schemes of the Government about their welfare. A group of NSS Volunteers, NCC Cadets. YRC members and other volunteer students from rural area will work under the supervision of NSS/NCC officer who will be Nodal Officer the Scheme. Each such student will take care of at least one old age person living in nearby area or village,

#### Selection of Volunteer Students

Selection of volunteer students will be made by a duly constituted committee of the college under the chairmanship of the Principal. Principals are requested to ensure that the priority should be given to the needy students who are disciplined and dedicated.

The selection criteria for the scheme would be to invite application from the students of all the classes along with bio-data to be finalized by a committee of 2 Senior Lecturer and Principal of the College. The selection process would be transparent and the Principal will send the minutes of selection to the Directorate

### Reporting System

All the Nodal Officers of above three schemes will ensure the regular reporting and feedback system. Whatsapp groups for each of the above activities may be formed by the Nodal Officers for the smooth functioning and submit the report to his office.

### 9. Pattern of assistance

For all these jobs students would be paid @ Rs. 100/- per hour (maximum number of six hours to be permitted per week per students i.e. Rs. 600/- per week per student) so that a student can earn up to Rs. 2400/- per month.

10. Utilization of the sanctioned budget at the headquarter level shall be monitored by Joint Director NPE.

for Principal Secretary to Govt. Haryana.

Higher Education Department Panchkula

Dated: Panchkula, the 18-08-209)

Endst. No. Even

A copy is forwarded to the following for information and necessary action:-

- 1. Additional Chief Secretary to Govt. Haryana, Finance Department, Chandigarh
- 2. The Accountant General Haryana (Audit & Accountant), Chandigarh.
- Principal Secretary to Govt. Haryana, Higher Education Department, Chandigarh w.r.t their concurrence vide <u>DHE-17/5/2021-NPE-DHE</u> dated 03.08.2021.
- Principal, Concerned Colleges. You are requested to Utilization Certificate must be sent to this office on or before 31.03.2022. It is also request to follow the rule and regulation as per Financial Rules also maintain the stock register properly.
  - 5. All concerned TO/ATO's in the State of Haryana.
  - The Superintendent, Budget & Planning Branch (Local) to allocate the budget online to the concerned Govt, Colleges.

Superintendent NPE for Principal Secretary to Govt. Haryana. Higher Education Department Panchkula

### OFFICE OF THE PRINCIPAL, GOVERNMENT COLLEGE FOR WOMEN, PALI, REWARI Notice

On the basis of interviews for Earn While You Learn Scheme held in this college on 16.10.2021, the following students have been selected for the session 2021-22:

Sr. No.	Name of the student	Class	Roll No.
1	Poonam d/o Sh. Mukesh Kumar	B.A. I	1211191002064
2	Jyoti Yadav d/o Sh. Satish Kumar	B.A. III	1011
3	Priyanka d/o Ashok Kumar	B. Sc. III	3009

Committee:

(1) Interpret (J407, 4ADAN)
(2) July (ANSHU)
(3) Rili (Rili Rani)

G C W, Pali (Rewari)

# OFFICE OF THE PRINCIPAL, GOVERNMENT COLLEGE FOR WOMEN, PALI, REWARI Notice

On the basis of interviews for Earn While You Learn Scheme held in this college on 16.10.2021, the following students have been selected to work under 'Earn While You Learn Scheme' in the session 2021-22. These students are directed to report to the labs/library as mentioned before their names in their vacant periods w.e.f 18.10.2021. If a student fails to report for the duty upto 23.10.2021, the next student will be given a chance to work in her place.

Sr. No.	Name of the student	Class	Roll No.	Place of Work
1	Poonam d/o Sh. Mukesh Kumar	B.A. I	1211191002064	Library
2	Jyoti Yadav d/o Sh. Satish Kumar	B.A. III	1011	Library
3	Priyanka d/o Ashok Kumar	B. Sc. III	3009	Computer Lab

Principal

16.10.2

GCW, Pali

Incharge

Earn While You Learn

### Utilization Certificate

It is certified that a sum of Rs. 10000(Rs. Ten Thousand only) was sanctioned by The Principal Secretary to Govt. Haryana, Higher Education Department, Chandigarh / Director General Higher Education, Haryana, Panchkula vide Memo No DHE-17/5/2021-NPE-DHE dated Panchkula the 18/08/2021 during the year 2021-22 under scheme for Earn While You Learn for the year 2021-22 out of which a sum of Rs. 10000/- (Rs. Ten Thousand only) has been utilized for the purpose for which it was sanctioned.

Incharge

Principal

Govt. College for Women, Pali (Rewari)

# GOVT. COLLEGE FOR WOMEN, PALI(REWARI)-123102

DIST. REWARI(HARYANA)

Website: gcwpali.ac.in

CONTACT NO: - 01281-231118

E-MAIL. ID:- gcwpali@gmail.com

Estd. 2014

GCWP/2022/

Dated: 01.02.2022

# Minutes of the meeting of IQAC (GCW, Pali) held on 01/02/2022

A meeting of IQAC was convened on 01/02/2022 in the office of the Principal in which following decisions were taken and a road map of activities to be taken for the next six month was prepared.

- 1. Sh. Sujan Singh, Assistant Professor (English) has completed his documents for his API Score verification so his case may be sent to DGHE, Haryana, Panchkula for the promotion.
- 2. keeping in mind the NAAC Accredition the IQAC will start the process of getting feedback from stakeholders.
- All the departments will organize at least One Extension Activity per session.
- Internet connectivity will be provided in the library and the computer lab.
- 5. The Playground will be cleaned thoroughly so that the track for races can be used throughout the year.

The meeting ended with vote of thanks. The following members attended the meeting of IQAC:-

1. Dr. Jyoti Yadav Ty

2. Ms. Neelu Kishnani Nuly

4. Ms. Anshu Ash Farkert

5. .Mr. Ravi Kant Lankert

Govt. College for Women

Pali, Rewari

Mr. Pooja Ar Wes Portal Ba

### NOTICE

Memo NO GCWP/2022

Date : 17/6/2022

There will be a meeting of IQAC at 12.00 am in the office of the undersisned to discuss the feedback received from various stakeholders. All the IQAC members are requested to attend the meeting.

G.C.W.Pali

Ms. Neely Kishrani Duly

3. Sh. Pramod Ko. Pamy 4. Ms. Anghu Andry 5. Sh. Sujan Singh—

### Minutes Of The Meeting

A meeting of the IQAC was held on 17-06-2022 . In this meeting the following points were discussed:

- \*it has come to the notice that very few students are giving feedback due to lack of internet connection at their homes. They should be motivated to provide feedback more often.
- \*The feedback available on the college websie was analysed and the report was discussed.(Report attached)
- \*Keeping in view the forthcoming session 2022-23 teachers will prepare the time table, Lesson plans and upload it on the website timely.
- \*The ACEDEMIC CALENDER has not been issued by the university till date so it suggested that a tentative academic calendar be prepared.
- \*Every department will organize a minimum of two student related activities in their department like extension lectures, seminars, quiz competitions per session.
- \*The teaching staff will participate in research related activities like refresher courses, F D Ps , methodology courses etc.
- \*The college does not have drinking water facility so grants may be demanded from the Government to install drinking water RO SYSTEM.
- \*The college does not have alumni association so students be motivated to set an alumni cell in the coming session.
- \*The canteen will be make functional with the rent fixed from PWD,B&R.
- \*science labs should be established for which a demand of grant be sent to DGHE Haryana.

Members (IQAC Committee)

o ty. 2. And

# NOTICE

3.

4.

All the members of college Council are intimeted that there will be a meeting 4/10/2017 at in the Preincipal's Office on 10:30 am to discus the guidelines and of Extension cuitovia for the selection lecturers in the subject of Geography and Mathematics. y. Dr. Swaty Inot 3 [10] 2. De Sunita Gerlan 3/10/17 Ms. Necly Kishmani

Sh. Parmod Kuman Paulight

Minutes of Meeting Dated 4/10/2017 A meeting was Called in the Principal's office on 4/10/2017 at 10:30 am to discuss the various issues regarding the selection of Extension lectures In the subjects of Geography and mathematics.

In the meeting, the following Assistant Rojessons
are present: 1. Dr Swaty Inter 2 Dr Swita 3. Ms. Neely kishnaw 4. Sh Paronod kumar from The council has unamismously decided in the meeting that for the Selection of Extension the He selection of extension the Meeting on acedemic mesit and interviews will not be conducted. Gout College for Women

Notice

Dete: 6/2/2018

members of College Council are intimated that the a meeting in the Principal's office on at 1:30 pm to discuss the problem of electricity the invector purchased from Women Cell

Dr Swaty Isray Mr. Neele kishnani dalu sh Paronod kumar Formon wy

Principal (Rewari) GCW, Pali (Renaii)

Minutes of Meeting Date: 6/2/2018 A meeting was called by Principal, GCW, Pali (Rewasi) on 6/2/2018 at 1:30 pm. to discuss the problem of Vonvertor purchased from Women Cell Grant in the Session 2014-15, as after repairing several times, its not working well. In the meeting. the following Assistant Ref.

Were present:

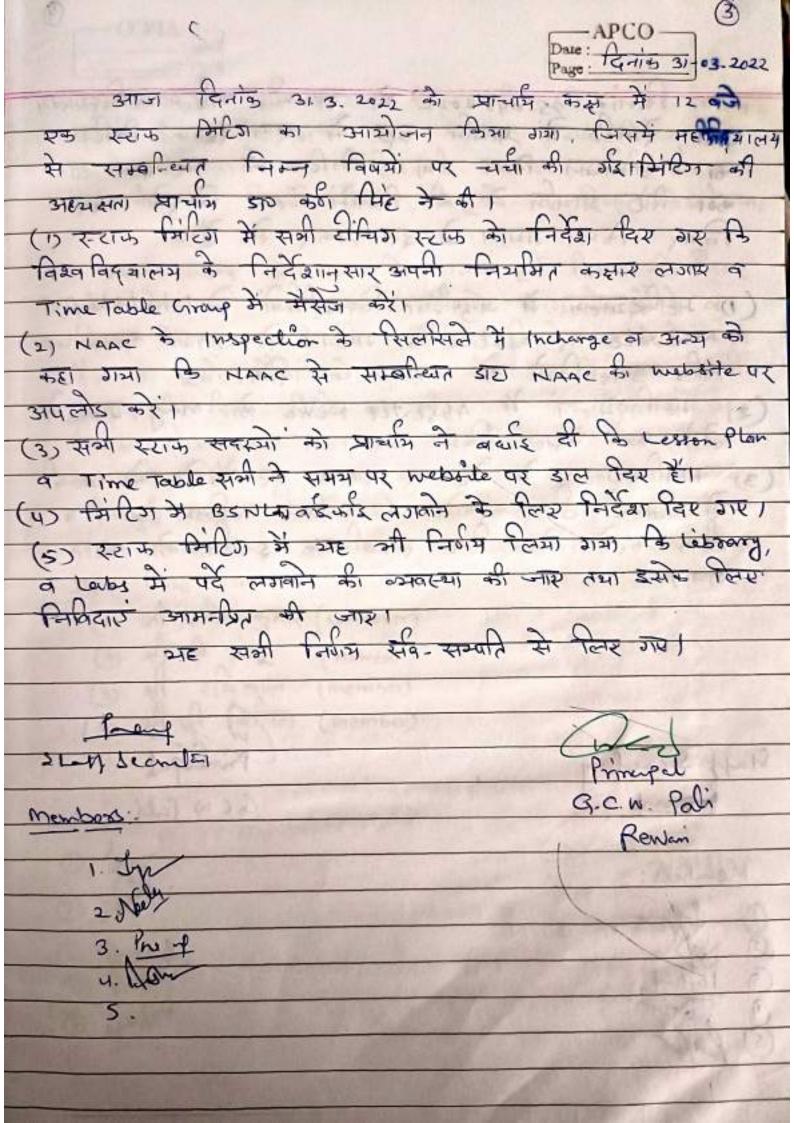
1. Dr. Swaty Inf.

2. Dr. Swith If.

3. Ms. Neclu kishnani

4. Sh. Parmod Kuman Immun. The council has unanimously decided in the meeting to purchase a new Unvertor of Microtek from Women Cell Grant of the Session 2017-18, as after several repairs its not working. So, it is declared damaged by the Council as well (Acute problem of Electricity supply being sural area college) Gort Collège for Women Pali (Rewari)

-APCO दिनांक 21-02-2022 को राजकां महिला महाविद्यालय पाली रेगाडी में पाचार्य कहा में रुकर्शक मिरिश का आयोजन किया ग्रामा मिटिश की अटमस्ता प्रान्यार्थ डास्टर कर्ण सिंह ने की जिसमें निम्न बिन्दुकों पर विचार किया गया। जो इस प्रकार से हैं:-(1) महाविद्यालम में दिलांक 22-02-2022 से सेमेस्टर म. 111 . की परीक्षार शरू हो रही है, परीक्षाओं की सुन्यार रूप से चलाने के लिए supt., sepal supt. व अन्म स्टांक की ड्यूटी लर्गाद मीद्र। साथ ही नकल रहित परीक्षा करवान के िलर निनर्देश दिस गर । (2) महाविद्यालय के विद्याधियों की प्रायोगिक परीक्षा व आन्मरिक मूल्यांकनं के अंक बारे निर्देश व समम पर जमा करवान के निर्देश दिस गर। (3) स्टाफ के सभी सदस्यों की पात कम्प्यूय व प्रिट्स की समम पर ठीक करवान बोर न्यां की मेर्रा (4) मराविद्यालम के प्रत्मेक विभाग के online व offline Oliz a later contrege oniz availed to aix it (5) महाविद्यालम में प्रत्मेड विज्ञाग की हर स्त्र में एक Extension becturer a ouiz ascalar as Part Parks दिए गर।



कि दिनां के १८-०५-२०१८ की राजकीय महिला महाविद्यालय पाली, रेवाडी में प्राचीम कहा में एक स्टाफ मिंटिश का आमोजन किया गया। मिटिश की अहमझता डा॰ की सिंह, प्राचीय ने की, जिसमें निम्न बिन्दुआं पर विचार किया ग्रामा। जो इस स्वकार से हैं:-(1) महािन्यालम में अनुपर्यत निद्यािक्यों को Wheetsheep न mes site पर Notice के माध्यम से अवगत कराया जाए ताकि उपरिभित्यों की खड़ाया जा सके। (2) महाविद्यालम में Absentee Fine के। May, June में जैने का फैसला विभा गया। (3) महाविद्यालय में केट पर रवराव हुए के मेर की जल्दी से जल्दी ठीक कर्वाम का केल ला लिया गमा व ठी करवोन के लिए सम्बन्धित ईन्यां की कहा Members: 1 th

# OFFICE OF THE PRINCIPAL, GOVERNMENT COLLEGE FOR WOMEN, PALI, REWARI

GCWP/2022/

Dated: 12.9.2022

### Notice

A meeting of the IQAC will be held to finalise the Senior Scale case of Sh. Ravi Kant, Assistant Professor of Commerce at 2.00 pm today in the office of the Principal. All concerned are requested to kindly attend the meeting:

1. Dr. Jyoti Yadav

2. Ms. Neelu Kishnani

3. Sh. Pramod Kumar

4. Ms. Anshu Del

5. Ms. Seema

Sh. Ravi Kant, Assistant Professor, is requested to be present in the meeting.

Principal

Govt. College for Women

Pali, Rewari